

#### Happy Birthday

Victor Sclifo - 1 Richard Valenzuela - 3

Richard Peterson - 4

Joselito Isidro - 7

Alexei Ruiz - 9

Luis Rosales - 9

Larry Sampson - 11

Connie Ristich - 12

Jose Pedroza - 16

Angie Duran - 16 Mark Magdaleno - 16

Pedro Duran - 17

Glenn Edwards - 18

Apryle DeCastro - 24

Bryan Rumsey - 25

Reno Adair - 26

### Happy Anniversaru

Jeff Nelson - 2 yrs. Villiam Policarpio - 2 yrs. Jack Woolsey - 1 yr. Gregory Sanders - 1 yr. Joselito Isidro - 1 vr. Alexei Ruiz - 1 yr.

#### Welcome New Drivers

Leonard Foster - C Luis Rosales - C Floyd Brown - LB Marquette Galway - LB

June 19,

Happy Father's Day



# Introducing

John Gosse - Manager of Safety and Training

After a long and careful selection process, it is our pleasure to announce John Gosse as the new Pacific Tank Lines' Manager of Safety and Training. This long time employee and Colton Driver Trainer was chosen from an extensive field of candidates vying for this position.

John is charged with maintaining PTL's current programs and growing the safety of the organization through oversight of our Safety and Training programs. John is a 17 year veteran of the petroleum industry. John's years with Unocal as well as driving and supervisory positions with other carriers and jobbers, make him well qualified to help PTL continue to improve upon the systems and practices in place. John will maintain offices at both Riverside Corporate and Colton Terminal.

John can be reached at: Nextel: 157, Cell: 951-805-9600, Office: 951-680-1900

#### **Dave Ankenman -** Transportation Specialist

We have created a new Position, Transportation Specialist. It is our pleasure to announce Dave Ankenman as the new Transportation Specialist. In addition to having its own distinct responsibilities, the Transportation Specialist will help the Transportation Manager and the Safety Manager verify training through Field Observations, Ride Alongs, Annual Driver Qualification, Journey

Planning, Backing Classes, Trainer Evaluations, etc.

Dave was Pacific Tank Lines' 2004 Driver of the year and is one of PTL's longest employees. Like John, Dave's 20 years of safe delivery petroleum products bring a knowledge base that will keep PTL drivers safe and reliable.



Dave can be reached at: Nextel: 42, Cell: 951-830-0067

# **CONGRATULATIONS**

## 401k Review

Question: How do I contact my 401k retirement account administrator?

Answers: a) Online: www.paychex.com

b) Automated changes 1-800-401-3999

c) Live Customer Service 800-472-0072, extension 66061

**Ouestion:** How often can I increase or decrease my deduction amount?

Answer: One time a month.

Question: How often can I change my investment selections?

Answer: Daily.

Question: Can I combine other retirement accounts and 401ks into my Paychex / Smith

Barney account?

Answer: Yes, you can rollover any other 401k plan by contacting Stephanie Totten at the corporate office. (951-680-1900) She will provide to you the current

Paychex form and an instruction sheet to provide to your prior retirement

company or record keeper.































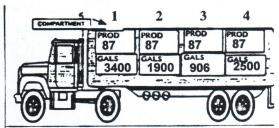




The Pacific Tank Lines policy for delivery tickets, load planning has not changed. All drivers are required to fill out the load plan area of the delivery ticket. There is no exception to this rule. By doing this, it ensures the safe and accurate delivery of your load. It is a good tool for:

- Accurate loading of your vehicle, by compartment so there is not a dome out.
- Making sure that the load will fit into the proper tanks at the delivery site.
- Gives you an amount that you have delivered so you don't have a retain.
- Helps to prevent a cross contamination at the site and at the rack when you return to reload your truck.

The load planning section is one of the main tools that you need to use for safe and accurate loading and unloading of your vehicle. It also gives us an account of where and how much product is being safely delivered to our customers. We need to make sure that all the fields on your delivery ticket are complete and accurate. This will not only help us make a good delivery, but will help the administrative department keep an accurate account of our work. Remember we all have to work as a team to get our work done safely and correctly.



When loading, enter product and gallons. If you have 3 compartments, put as "X" in compartment 4.

Product	87	87	T
Before Gauge Readings (Inches)	2232	3602	
Safe Fill (90%)	15493	13959	
Gallons In Tank	2462	3996	. 1
Tank Will Hold	17489	15995	
Total Delivery	6206	2500	
After Gauge Readings (Inches)	53.38	43.5	

CUSTOMER CERTIFIES FILL CAPS/LIDS ARE SECURED, BOXES ARE DRY.
CUSTOMER CERTIFIES RECEIPT OF ALL GALLONS ON BILL OF LADINGS

#### **REC'D BY:**

DRIVERS PRINTED Racific Tank Lines Driver

# June Safety Meetings:

Place	Day	Dates	Time
San Diego	Thursday	June 9	3 pm
Colton	Tuesday	June 14	3 pm
Colton	Thursday	June 16	3 pm
Van Nuys	Tuesday	June 21	3 pm
Long Beach	Thursday	June 23	3 pm
Huntington Bch	Tuesday	June 28	3 pm
Las Vegas	Thursday	June 30	3 pm

#### January 24 - June 30, 2005

Great Trip to Puerto Vallarta or a \$1000 Bonus YOUR choice!! All you need are 6 new drivers!!!



## The Trainer's Corner

Floyd Hall—Las Vegas Lead Driver & Trainer

I would like to remind everybody about the dangers of rollovers. Rollovers are very costly due to the loss of equipment, damage to the environment and worst case scenario, loss of your life or someone else's. The good news is, rollovers are preventable by following four simple rules.

- Never let your tires leave the pavement on to the shoulder of the road.
- Maintain your lane, don't let anyone force your out of it.
   Swerving or taking curves too fast is a sure sign of disaster.
- 3. Always keep your eyes moving and watch the traffic around you. Always leave yourself an out where you can avoid putting yourself in a dangerous situation.
- 4. Honor the PTL policy of NO U-TURNS.

# NEW PROCEDURE Tank Marker Cones

Pacific Tank Lines will be introducing a new procedure to ensure the safe and efficient offloading of product. This procedure will help elevate the possibility of cross contaminations by identifying all product tanks while offloading.

- Cone off your work area
- Identify all tanks visually by their product tags
- Place tank marker cones on top of fill lids until all tanks have been identified.
- Once all tanks have identified, place tank marker cones beside tank to ensure unobstructed access to fills.
- Hook up all hoses and fittings using proper offloading procedures/sequence.
- Before opening any valves, visually ensure the truck tank markers, tank marker cones as well as the product tags are the same product.
- Offload all product
- Obtain tank stick readings
- Once all product has been offloaded, tank stick readings obtained and fittings and hoses stowed, gather tank marker cones.
- Gather safety cones and ensure all items used have been properly stowed.

This procedure will greatly reduce the possibility of cross contaminations. If there are any questions regarding this policy/procedure please feel free to call Carl Harris.